

Travel & Expense Account Summary

Employee Name John Chiang
Expense Dates 08/02/12-08/13/12
Report Name August 2012

Request Total \$ 1378.07
Direct Charge Total - 1119.19
Travel Advances - 0.00
Net Due Employee = **258.88**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	Aug12SAC3	483.98
Regular Travel	Aug12SanJose2	529.11
Regular Travel	Aug2012SanJose	364.98

NOTE: (d)=Direct Charge

DATE	Thu Aug 2									TOTAL
Commercial Air Fare (d)	364.98									364.98
TOTALS \$	364.98									364.98

DATE	Thu Aug 9	Fri Aug 10								TOTAL
Commercial Air Fare (d)	182.49	184.42								366.91
Lodging	162.20									162.20
TOTALS \$	344.69	184.42								529.11

DATE	Sun Aug 12	Mon Aug 13								TOTAL
Commercial Air Fare (d)	198.00	189.30								387.30
Lodging	96.68									96.68
TOTALS \$	294.68	189.30								483.98